

Bonner Soil and Water Conservation District

Monthly Board Meeting Minutes



Date: Tuesday, November 5, 2024
Time: 1:00 pm Meeting
Place: USDA NRCS/Bonner SWCD Office
(1224 Washington Ave. Suite 101, Sandpoint, ID 83864)
Zoom info at bottom of agenda

Attendance

Board members: Dale Van Stone, BSWCD; Jeff Connolly, BSWCD; Harry Menser, BSWCD; Rick Watt, BSWCD; Chris Elliot, BSWCD; Jim Stevens, BSWCD

Others: Sarah Garcia, BSWCD; Julie Lakatos, BSWCD; Tom Fleer, BSWCD; Jenna Ditzel, ISWCC; Kara Carter-Chase, NRCS; Megan Parnell, IFB; Owen Turner, NRCS; Claire Bradfield, NRCS

via Zoom: Jennifer Jensen, UI Extension

A quorum is present.

The meeting was called to order at 1:00 pm by Chairman Dale Van Stone.

1. Call to Order - 1:00 pm

a. *Action Item:* **October 2024 Board Meeting Minutes**

Motion to approve October 2024 Board Meeting Minutes: Rick Second: Harry
Motion carried

b. *Action Item:* **Financial Reports**

Motion to approve October 2024 Financial Reports: Jeff Second: Rick
Motion carried

- i. NACD Dues: Motion to approve to pay \$775 dues to NACE for 2025:
Chris Second: Jeff Motion carried

2. Agency/Grant & Guest Reports

a. **AIS/Boat Stations** - Tom Fleer: Summarized the season of this year's boat station. See his handout.

- i. *Action Item:* Boat Stations Bonus - Motion to pay end of year bonus to supervisors (Tom [\$500], and station managers [\$250 each]) as well as to have returning bonuses for returning employees based on years of service and revenue of previous year, i.e., \$100=1yr of service, \$200=2yrs of service, \$300=3 yrs of service, etc.: Harry Second: Rick
Motion carried.

b. **GOSC** - No updates.

c. **Lakes Commission (POBC)** - No updates.

d. **Natural Resources Conservation Service (NRCS) Report** – Kara Carter-Chase: Local Work Group (LWG) had little participation this year. Kara summarized the changes, additions, and deletions by the group to the 2025 natural resource priorities for NRCS.



- i. **Action Item:** Motion to approve decisions of LWG and chairman to sign NRCS documents: Rick
Second: Chris Motion carried.
- e. **Pack River Watershed Council** - No updates.
- f. **Idaho Soil and Water Conservation Commission (ISWCC)** – Jenna Ditzel: Match allocations processed. Budget request submitted. Performance report due.
- g. **UI Extension Report** – Jennifer Jensen: Food Summit on Friday, 8th. Reviewed upcoming classes this month and in December. New staff person (Organic Specialist) starts in January.
- h. **Idaho Farm Bureau** - Megan Parnell: She covers five counties and rotates between them.

3. District Business

- a. **Action Item:** Health Insurance - Increase in fees by 14%. From \$569 to \$650. To cover Sarah and Molly. Motion to pay the health insurance with increase: Jeff
Second: Rick Motion carried.
- b. **Action Item:** Salary Report to SCO - Motion to table report until more information can be provided before next board meeting: Rick Second: Jeff.
- c. **Action Item:** IASCD Conference - Motion to approve Jeff Connolly as Voting Delegate and have chairman sign form: Chris Second: Rick Motion carried. Jeff Connolly abstained from voting.
- d. **Action Item:** Year-End Appreciation Dinner - Motion to approve Hydra Steakhouse as location on Wednesday, December 11th at 5pm: Rick Second: Harry Motion carried.
- e. **Action Item:** District Staff Job Titles - Change of job titles will enable for recognition of job duties performed and who staff interact with at state and federal level on District's behalf. Motion to approve Sarah Garcia's title to Executive Director and Julie Lakatos' title to District Administrator: Jeff Second: Chris Motion carried.

4. District Update

- a. BSWCD Report: Sarah Garcia
 - i. Grant updates:
 1. Upper Pack Rive 319 - Ranked 1st in BAG. November 12th will find out if have ranked for funding state-wide. If so, will receive funding from DEQ in July 2025. Can start with permitting process after Nov. 12 results so that activities are in place for when get funding. Bids must wait until permitting is completed - approximately April/May. Bank stream loss is possible due to seasonal effects.
 2. Priest River /Whiskey Creek site visit - walked site with SWCC - Bill and Jenna. Could be a possible 319 grant. Bill to draw up plans. Opportunity for this conservation project was brought up due to past success with other projects with grants administered.



3. **Action Item:** Kitchen grant (RBDG) - ServPro to clean kitchen floor before painting was too costly - \$13K. Will look for others who could clean (Facebook, etc.). Motion to approve Satisfaction Painting to paint kitchen floor on Nov. 13-15 for \$5500 and to have yearly follow-up on BSWCD investment as equipment is in district name: Jeff Second: Rick Harry recuses himself from vote, Motion carried.
- ii. Food Summit - POSFI kitchen photos were presented to attendees as well as a presentation on BSWCD.

5. Executive Session

Jeff moved to go into Executive Session per Idaho Code 74-206(b), Seconded by: Chris. Roll call vote: Dale Van Stone (Y), Jeff Connolly (Y), Harry Menser (Y), Rick Watt (Y), Chris Elliott (Y), Jim Stevens (Y).

Rick moved to exit Executive Session seconded by Jeff. Motion to increase Julie Lakatos' wage by \$3/hr. effective next payroll with a formal review after one year of service: Harry Seconded by: Jeff Motion carried.

Motion to adjourn the meeting by Harry, seconded by Jeff. Meeting adjourned at 3:23pm.

Minutes submitted by Julie Lakatos, District Administrator.

Dale Van Stone 12/03/2024
District Supervisor Signature Date

To join the meeting through your computer:

<https://zoom.us/j/2327856631>

Meeting ID: 232 785 6631

PW: 2635310

This option will allow you to join by computer audio as well as video if your computer is equipped.

To join the meeting via your phone:

Dial: 1-253- 215- 8782 Meeting ID: 232 785 6631 PW: 2635310